

Module Layout
BEC123 / Human Resource Management

Faculty	FEM	Economics and Management	
Programme of Study	BEC	Business Economics	
Module	BEC123	Human Resource Management	
Level of Study	Undergraduate	Graduate	
	√	Master	Doctoral
Language of Instruction	English		
Mode of Delivery	Distance		
Module Type	Required	Electives	
	√		
Number of Group Consulting Meetings	Total	Physical Presence	Online
	5	-	5
Number of Assignments	2		
Final Grade Calculation	Assignments	Weekly Activities	Final Exam
	30 %	10 %	60 %
Number of European Credit Transfer System (ECTS)	10		

Module Description

The BEC123 module (Human Resource Management) deals with the full range of human resource management topics. Human resource management is the process of acquiring, training, appraising, and compensating employees. The purpose of this module is to provide students with an in-depth understanding of the modern activities concerning the management of employees, explore the main human resource functions, and apply the different human resource methods available. Specifically, the module objectives are to provide students with the concepts and techniques they'll need to perform the "personnel" aspects of management, including conducting job analyses, planning labour needs and recruiting job candidates, selecting job candidates, orienting and training new employees, managing wages and salaries, appraising performance, training employees, and developing managers.

Pre-requisite Modules

None

Co-requisite Modules

None

Grading Scheme			
Assessment Method	Percentage on Final Grade	Workload	
		Hours	ECTS
Study Week (13 weeks * ~12 hours of study) (2 weeks * ~18 hours of study)	0%	~180 - ~210	7
Weekly Interactive Activities	10 %	~25 - ~30	1
Assignment 1	15 %	~18 - ~25	1
Assignment 2	15 %	~18 - ~25	1
Final/Repeat Examination	60 %	3	-
Total	100 %	~250 - ~300	10

Grading Rules and Assessment methods
<ul style="list-style-type: none"> Students are evaluated with 9, if they earn 90% of the possible grade, i.e. $90\% \times 10 = 9$, etc. Passing rate <ul style="list-style-type: none"> 50% of the Assignments 50% of the Interactive Activities Students are allowed to participate in the final exam of a Module if they have overall earned the minimum grade ($\geq 50\%$) in both their Assignments and Interactive Activities 50% of the Final Exam <p>If a student obtains a grade with decimal points, then the final grade is rounded to the nearest half unit. This module (Thematic Unit) is considered to have been successfully completed when the grade is equal to or higher than 5.0.</p>