**POSITION ANNOUNCEMENT: RESEARCH ASSOCIATE (PART-TIME)**
**Open University of Cyprus – OpenEU WP4**
**"Joint research and innovation in digital education"**

The Open University of Cyprus (OUC) invites applications for one **(1) part-time Research Associate** to support the implementation, coordination, and monitoring of activities under Work Package 4 (WP4) of the OpenEU project.

The objective of WP4 is to establish, nurture and scale an Inclusive and Collaborative Living Lab that brings together researchers and societal and industrial stakeholders. The Living Lab will co-create digitally enabled and AI-powered educational innovations aligned with the project's thematic priorities and the UN Sustainable Development Goals, with a focus on SDG 13 (Climate Action), SDG 16 (Peace, Justice and Strong Institutions—Democracy and European Values), and SDG 9 (Industry, Innovation and Infrastructure—Digital Transformation), while contributing to SDG 4 (Quality Education) by promoting inclusive, learner-centred practices that support sustainable development, resilience and lifelong learning.

**TERMS OF EMPLOYMENT**
- Fixed-term contract (12 months) with the possibility of renewal every six months after the first year, until the completion of the project.
- Part-time position with a maximum workload of up to 20 hours per month (50%). Flexibility in scheduling is permitted, provided that all assigned (subt)tasks and deliverables are completed on time.
- Maximum monthly gross salary: €650
- No provision for 13th salary.
- Health insurance through the Cyprus national health-care system (GHS).
- Candidates must be permanent tax residents of the Republic of Cyprus.
- The position follows a hybrid work model, combining remote work with physical presence at OUC premises when required for the effective completion of tasks and coordination activities.

**RESPONSIBILITIES**
- Provide general support to the implementation of Work Package 4 (WP4) activities.
- Liaise and communicate with OpenEU stakeholders.
- Participate in meetings related to WP4 and/or the project overall.
- Support WP4 research activities, including data collection, desk research, and synthesis of findings.
- Significant contribution to the implementation and the timely completion of the project's deliverables.

**REQUIRED QUALIFICATIONS**
1. Bachelor's or Master's degree in Education, Social Sciences, European Studies, Project Management, or another relevant field.
2. Excellent written and verbal communication skills in English.
3. Team-oriented mindset and ability to collaborate in an international project environment.
4. Strong analytical skills, including ability to manage, structure, and interpret data.
5. Experience with research tasks, documentation, or project-based work.
6. Excellent organisational skills and attention to detail.
7. Ability to work independently and meet deadlines within defined timelines.

**ADDITIONAL QUALIFICATIONS (Considered an asset)**
1. Experience in EU-funded programmes.
2. Experience with project management tools, such as MS Teams, SharePoint and or Asana.
3. Experience in developing and executing strategic communication plans managing high impact events and enhancing visibility through targeted stakeholder engagement.
4. Proven ability to prepare reports, policy texts, strategic documents, and guidelines, with experience in programme implementation, monitoring, and stakeholder engagement.
5. Knowledge of multilingualism, inclusion, internationalisation, or related areas.

**APPLICATION MATERIALS**
Interested candidates must submit:
- Cover letter (1 page) describing how they meet the required and desirable qualifications.
- Curriculum Vitae including contact details of one reference (academic or professional).
- Copies of academic degrees/certificates.
- Statement confirming availability for physical presence at OUC when required.

**SUBMISSION & DEADLINE**
Applications must be submitted electronically at: https://careers.ouc.ac.cy by 23 February 2026.

For questions regarding job responsibilities or WP4 activities:
Jahna Otterbacher, OpenEU WP4 Local Leader
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**EQUAL OPPORTUNITIES STATEMENT**
The Open University of Cyprus is committed to an Equal Opportunities Policy and encourages applications from all qualified individuals regardless of gender, gender identity, ethnicity, religion, age, disability, sexual orientation, or any other characteristic protected under Cyprus law.